FACT SHEET

2026-2027

INDIAN INSTITUTE OF MANAGEMENT
CALCUTTA

Diamond Harbour Road, Joka, Kolkata – 700104
West Bengal, India.

Contact:

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Student Exchange Programme (STEP):
(Both Incoming and Outgoing Exchange Students)

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IIM Calcutta's STEP Batch of 2025-2026

The vibrant energy of our campus has been enriched this semester by the arrival of a dynamic group of foreign exchange students, whose journeys from across the globe have converged here. This special photoshoot was designed to capture not just their faces, but the spirit of the international student exchange program: a celebration of diversity, shared experiences, and the friendships that form when worlds collide. These students have brought a piece of their home countries with them, eager to share their cultures and immerse themselves in ours. The photo session was filled with laughter and storytelling as they shared their initial impressions, funny anecdotes about cultural differences, and their dreams for the year ahead.

Academic Calendar 2026-27

Term V Dates:

August 24, 2026 to November 27, 2026 [14 Weeks]
[Including Durga Puja Holidays (Oct 19-Oct 25, 2026) & Summer Placement week]

Deadline for the nomination of exchange students:

Term V – Will end on **29th April, 2026**

Nomination for Exchange Programme:

Incoming students need to apply for the Student Exchange Programme (STEP) through their International Relations Coordinator at Home Schools. Exchange students get enrolled in the MBA Programme
IIMC will accept incoming students for the STEP program based on the application and other supporting documents provided.

Documents Required for Registration formalities:

After Arrival

- ✓ Bring additional Passport size photographs
- ✓ Bring additional Photocopies of Passport and Visa

Course Structure:

The curriculum requirements are assessed in terms of course credit points. Courses being offered are either 3-creditpoint courses or 1.5-creditpoint courses. Each 3-creditpoint will now consist of **30 classroom hours** and 1.5-credit courses will now consist of **15 classroom hours**.

Class Attendance:

Attendance is compulsory for all courses. Students should sign the attendance sheet for each class. **A student must sign his/her name in full** to mark attendance for each class and the **signature used must be same as that given during registration for the Student exchange programme.**
Students are expected to attend all the classes of a given course. However, to accommodate short-term contingencies, a minimum of 75% attendance for classes held is stipulated for a 3-creditcourse. The corresponding cut-off for a 1.5-credit course would be 80%. Thus, the cushion of 25% (20% for a 1.5-credit course) is given to accommodate absence from class due to minor ailments, participation in co-curricular activities, exigencies in the family and any other short-term contingencies.

Class Format:

Classes are conducted through a mix of lectures, case analysis, interactive projects, discussions and presentations. Extensive in-class participation is critical. Students must prepare for each case study before class.

Language Requirement in English:

The language of instruction for all courses is English. Hence exchange students need to be proficient in English. All students in IIMC are proficient in English and other Indian language like Hindi. Exchange students proficient in English will not have any difficulty in communicating with others.

Course registration:

STEP students ("Student Exchange Program" = STEP) can choose from all offered courses. **Some courses might have Caps which indicates that you might get those courses or you might not be offered those courses in Term V.**

However, you must select the courses fulfilling the credit requirements of your home institutions.

The school is especially known for its superior education and challenging courses in the field of finance (It is known as the Finance Campus of India).

Depending on your course selection and your ECTS requirements, it is therefore possible to choose courses in a way that you can enjoy yourself and cut the amount of exams in exchange for more group works or assignments; or of course challenge yourself with heavy courses and new academic experiences (if that is your goal I can only "recommend" to take Fixed Income Markets, Structured Finance as well as Options, Futures & other Derivatives, especially for students with no or low prior exposure to finance :P). 85% of IIM Students have an engineering background (Bachelor Degree and work experience) and most of the others are IT-students, so mathematically most of them are a little more advanced than the typical management student.

You can choose additional courses and drop them after the first week of the beginning of the term, but please note that there is a deadline for dropping the courses which will be intimated to you in due course after which you cannot drop the course.

General Structure of the Studies:

What's probably most interesting to you is how you are going to be evaluated. First of all, it is important for you to know that IIMC uses relative grading (and truly enforces it) and only gives grades from A+ until C+. Having relative grading has the advantage of making it almost impossible to fail a course since you have to be really, really bad. Another advantage for you is that most Indians do not study that hard in their 2nd year since the 1st year is super stressful with extreme amounts of pressure and placements for internships happening. In the 2nd year many students have an offer from their summer internship and grades do not count that much anymore. Many of your Indian fellows & Steppers will not care that much about their grades and accordingly put less effort in group works, so form your course groups accordingly.

Evaluation:

An instructor shall necessarily use written examination(s) for evaluating students in compulsory courses. The weightage for the written examination(s) should not be less than 30 per cent. In addition, he/she may select any two of the evaluation methods listed below. However, a mid-term and an end-term examination for 3-credit-point compulsory courses, and a final examination held during mid-term/end-term examination week in the case of 1.5-creditpoint compulsory courses, may be adequate for evaluating students.

An instructor of a 3-creditpoint elective course shall take into account either (i) or (iii), or any three or more of the following evaluation methods in evaluating the performance of students. For a 1.5-creditpoint elective course the instructor shall take into account either (iii), or any three or more of the following evaluation methods in evaluating the performance of students:

A. Mid-term examination
B. Quiz (announced or unannounced)
C. End-term examination
D. Project assignments
E. Class participation
F. Oral examination

G. Take home assignments/tutorials

Grading:

Students will be graded on a 9 point scale as follows:

Grade	Grade point
A+	9
A only	8
A minus	7
B+	6
B only	5
B minus	4
C+	3
F	0

ECTS Credits:

ECTS to IIMC Credit Conversion: 1 ECTS = 0.6 IIMC credit

Campus Food:

Each hostel has its own mess hall. Each mess has its own contractor, so food is different from hostel to hostel. Please be informed that you will be provided traditional Indian food in our hostel mess.
In case you have serious health problems, we would strongly suggest that you MUST consult with your pediatrician and take his / her advice.

Housing:

It is mandatory for all students to stay within the campus. IIMC provides hostel rooms for students. IIMC provides single occupancy non-air-conditioned hostel room with shared toilet to our exchange students who intend to spend one term with us. There is no provision of sharing a room with any student (be it Indian / international).

Different Hostels and Other Buildings

Lake View Hostel (LVH) is the newest Hostel on campus. Each hostel hosts its own canteen (called "mess" as in proper British boarding school English). Besides LVH, there are 3 more Hostels. The Ramanujan Hostel (known as Old Hostel), Annexe and Tagore Hostel (collectively called White Hostel) and New Hostel. While these 3 are almost neighboring each other, LVH is a little far off on the opposite campus side from the main gate. Walking to the main gate from LVH will take you around 15

minutes, walking to the other hostels about 5-7 minutes. While the Stepper guys are spread among the hostels, girls are usually accommodated at LVH & Old Hostel.

Apart from the infrastructural soundness, all the hostels provide sufficient scope for interaction and relationship-building. There are common rooms, games rooms and courts for various sports in all hostels, where the students can relax and cool down after a hectic day of work. There is freedom of movement and students constantly interact with one another.

Each hostel has a life and culture of its own. There are inter-hostel sports competitions where the culture of each hostel comes out at its brightest. Festivals are celebrated in the hostels throughout the year, whether it is through conducting pujas in the hostel courtyard or serving delicious and sumptuous feasts in the mess or through community activities like bursting crackers and flying kites on the hostel rooftop.

Climate at Kolkata:

One more important point is the climate. Be aware that while the months of June – September are Monsoon season, usually hot, humid, and rainy, temperatures during the night can go down as low as 10 degrees during November until February nights. Since you will find cheap clothes all around the city that should not be a problem, but some people like to arrive a little more prepared.

Visa Details:

It is mandatory for all incoming students to arrive in India on a Student's Visa. Students need to ensure they have the visa when they reach India.

Action and Timeline for Incoming STEP students on Student visa (S-1)

1. Incoming students MUST report at the Institute (IIM Calcutta) within 72 hrs of their entry into the country i.e. the date stamped on the passport at the port of entry (To report to their programme Manager i.e. **Ms. Soma Dasgupta** with their passports and other relevant documents.
2. Mr. Arindom Bhattacharyya [email id: arindom@iimcal.ac.in] is our Nodal officer for FRRO related matters.
3. **Form C and Form S is mandatory for all incoming exchange students.**
   Guidance for filling Form C and Form S will be provided once the student(s) physically arrive in our campus.

4. **Requirement for FRRO registration**

   (a). When visa is valid for more than six months. All counting to be done in no of months not days.
   (b). When there is an endorsement in the visa that registration is required irrespective of the duration of the visa. E.g. "Registration required within 14 days of arrival in the country"

5. **Documents required before starting the process (for FRRO registration)**

   I. Photograph (See specification https://indianfrro.gov.in/eservices/)
   II. Passport Scanned copy in pdf of first, last and arrival stamped page at the port of entry.
   III. Invitation from Institute (to be sent by IIM Calcutta)
   IV. Bona fide Certificate (will be provided by IIM Calcutta)
   V. Financial Statement (concerned student will have to arrange this document)
   VI. Address Proof: Form C
   VII. Form S

6. Incoming students who need to do the FRRO registration will have to register and apply online with the e FRRO portal at https://indianfrro.gov.in/eservices/

7. Those particular students will require a valid email ID and a valid Mobile Number in India for receiving OTP and other status updates/alerts at various stages of processing.

   In case the students do not have a personal Indian mobile number, the mobile number of the assigned buddy can be used to complete the registration and application process.

8. The date of submission of online application will be considered as the date of application.

9. For any other request like Request for visa extension or conversion of single/double entry visa to multiple entry etc. the student will have to apply online with an endorsement from the institute that an extension is required for academic/course related matters or some other exigencies.

10. Purpose change is not allowed i.e. a student visa (S6) cannot be changed to a tourist visa. In case the student wants to travel in the country he will have to exit the country and then re-enter on a tourist visa.

11. Late registration penalty will be charged in case of registration done later than 14 days from the date stamped on the passport at the port of entry.

12. **All payments can be made online if required**

NOTE:

Kindly note that the extend of your stay in the country on a student visa is not the duration of your visa (the expiry/validity date on your visa). On a student visa, to legally reside in the country, you will have to be enrolled in a full-time course of study. However, this is very rarely enforced at the port of exit with only the passport being checked. Even though the chances of being detained at the port of exit **(for students who do not require registration)** is remote, we strongly urge you to leave the country within 10-12 days from the end of your term and re-enter the country after re stamping your passport.

Student Support Services:

Student Council – IIMC has a student council which acts as an interface between Faculty and administration. This council helps in the close interactions between the students and the faculty members and extends outside the ambits of academics.

Campus Facilities:

- IIMC campus is located at the outskirt of Kolkata (formerly Calcutta) city and offers a serene learning environment.
- The 135-acre campus houses offices, faculty and office blocks along with fully equipped class-rooms, seminar and conference rooms etc.
- The campus has a 750 seated, state of the art auditorium where conferences, presentations etc. are held.
- IIMC library is considered to be one of the best management libraries in Asia Pacific Region.
- Shops - around the campus, you will find multiple small shops that sell snacks such as Chicken Hot-Dogs and Cheese Sandwiches, beverages, and sweets as well as fruits and other nice things, most importantly COFFEE! Also, there is Subway sandwich outlet. The shop in NAB is open until around 6 pm and ideally located for a quick coffee break in between classes. The shop facing the PGP office stays open longer (between 7:30pm and 9pm). A tip for really good snacks is the shop in the Old Hostel which servers excellent Sandwiches and noodle dishes as well as energy drinks and is open until 9-10pm. Perfect if you are studying in the library and need a break. Take a 3-minute walk and grab a coffee with a friend. At the hostel shops you also find toiletries, insect control equipment and sometimes even Flip Flops, Tennis Balls and more. The Shop at the main gate sells Sim- Cards as mentioned earlier and even clothes.
- Banking - on campus, you have one ATM next to the Old Hostel where you can withdraw cash. Most ATMs in Kolkata limit your withdrawal to Rs. 10,000 per transaction, while some allow 20,000. Depending on your card you can withdraw multiple times at once. There is a State Bank of India (SBI) ATM at the Main Gate available for those who have difficulties withdrawing money on campus. Also, you will find a Bank Branch on campus. You have to make your fee payments online using Visa, Master card or wire transfer.
- Swimming Pool - our swimming pool is perfect to beat the odds of the Indian summer you can take a dip at the swimming pool. However, you can of course not use it without having filled out the pool form. The pool has special opening times which are as follows:
  - **7.00 – 8.00 am** - only for Faculty / Officers / Staffs / Family members
  - **8.00 am – 11.00 am** - open to all
  - **4.00 pm – 7.00 pm** - open to all

  (Weekly off EVERY Monday)

- Clubs - If you are looking for stuff to do in your free-time, a good idea would be to connect with the various clubs on campus. While some are more careers related such as the consulting club or finance club, you will also find plenty of others such as the Quiz Club or Music Club. The best way to spend your free time, get to know people and do something for your physical well- being is to engage in the plenty of sports activities you can enjoy on campus.
- Gym - the gym offers some basic equipment but is closed during lecture hours.
- Tennis- tennis court is available with floodlight to play during the evenings.

- Soccer-several competitions are held throughout the semester.
- Basketball- next to the gym and the Tennis courts you also find a Basketball court.
- Cricket-play India's most popular sport!
- Volleyball-volleyball court is also available.
- Badminton- courts are available at the gym as well as the New Hostel.
- Table Tennis-several Hostels are equipped with Ping-Pong tables.
- Pool Table- the same holds for Pool tables!
- Running-the campus is quite big and you will find several fellow students running in the early morning or later during the evening.

Furthermore, you can just hang out in the various common rooms. Soon enough you will know so many people that you constantly meet. You can join some of the various parties happening on campus. 2 musts are the welcome party and fare well party. Depending on your efforts you can have more or less parties, but it is a great way to bond and to get to know more people.

Medical Unit:

A medical unit is available on campus. The doctor has visiting hours in each hostel (LVH 6-7pm in room 103) but in case you feel sick and you need to see a doctor ask an Indian fellow to call the campus owned Ambulance. He will come and pick you up and drop you at the medical unit. There is a pharmacy right outside the campus that delivers the medicine to your room. In general, drugs are extremely cheap in India and there is no need to bring large amounts with you. Just buy what you need on the spot. Most of the stuff you will even get without a prescription.

Resident Medical Doctor - Dr. Asesh Chakrabarti, (M) +91 7763817513 / 9831140506

Medical Consultant - Dr. Bikash Kumar Dalmia, (M) +91 7001006783

Medical Consultant - Dr. Biswajit Chakraborty, (M) +91 98314 03424

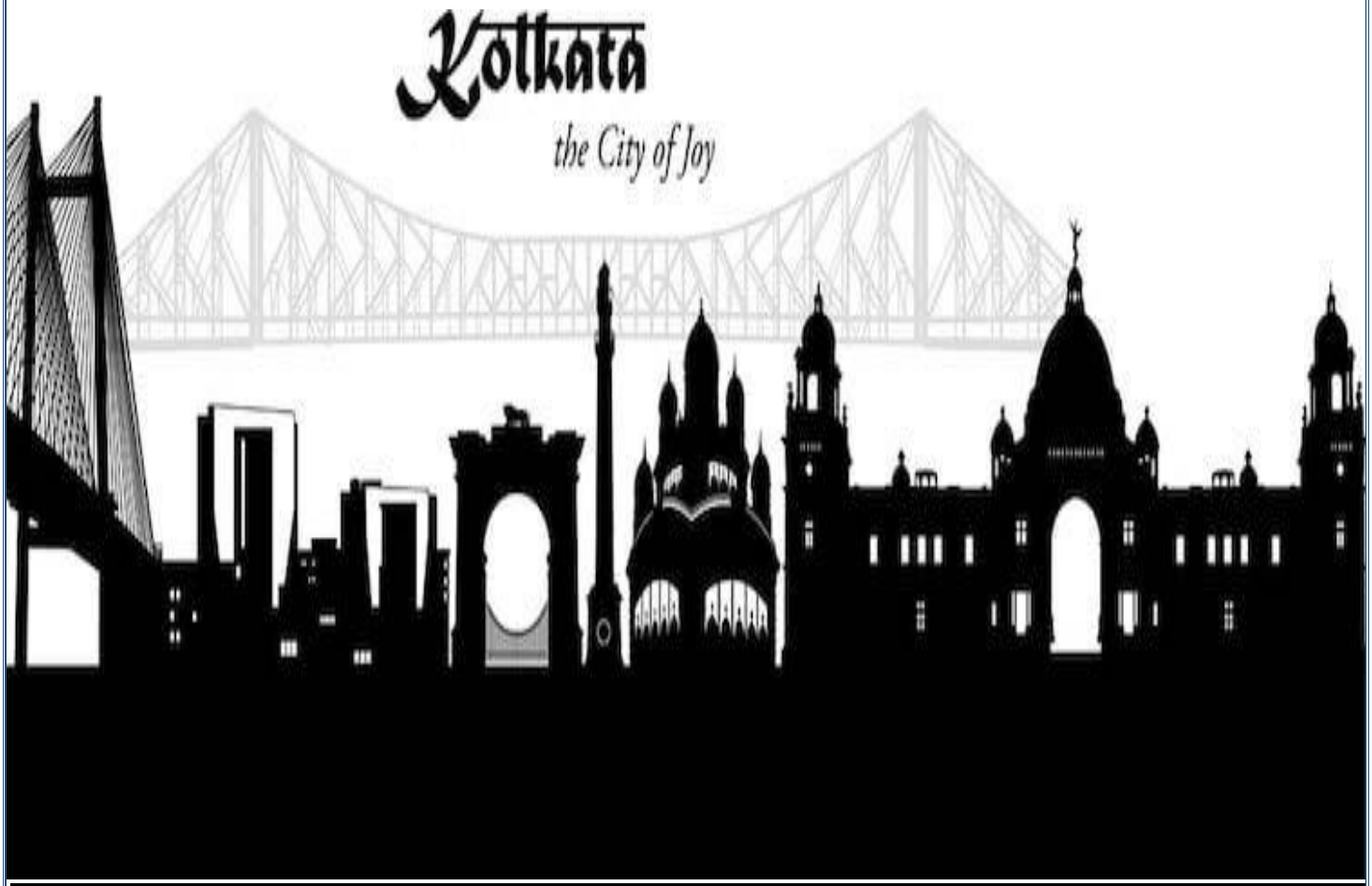
Consultant Gynaecologist – Dr. Queen Aditya, (M) +91 9903224502

Consultant Psychiatrist – Dr. Sunipa Sinha (Roy), (M) + 91 9830038783

Consultant Psychologist – Dr. Moitreyi Basu, (M) +91 9674353005

In addition to the above, three Pharmacists are available as follows:

- **Mr. Ashok Giri, (M) +91 6292199622**
- **Mr. Partha Panja, (M) +91 6292199622**
- **Mr. Sourav Manna, (M) +91 6292199622**

Sight Seeing:

There are a few places to visit in Kolkata, but not too many either. Must do's include the Victoria Memorial, St.Paul's Cathedral Church, Indian Museum, Howrah bridge, New Market and 3 of the available temples (Kalighat Kali, Dakshineswar and Belur Math) as well as the famous Flower Market. Other than that, the city should be experienced by its special vibe instead of connecting the experience to certain places that have to be visited. If you can, try to visit a festival in the city. Festivities are happening around the year and Kolkata is not called "The city of Joy" for nothing.